

August 29, 2007

MEMORANDUM

TO: District Superintendents
FROM: Keith Rheault, Superintendent of Public Instruction
SUBJECT: Senate Bill 143 – Report to Parents

Enclosed you will find a copy of the “Report to Parents” form. Senate Bill 143 (SB 143) from the 2007 Legislative session requires that the Nevada Department of Education (NDE), in consultation with educational associations, parent groups, and the legislative counsel bureau, “prescribe a form for use by teachers in elementary schools to provide reports to parents and legal guardians of pupils.” Additionally, NDE is required to “make the form available in electronic format for use by school districts and charter schools.”

Identified below are key items and requirements relative to the Report to Parents:

- The “Report to Parents” is **optional**.
- Elementary teachers have the option to “provide this form to a parent if the teacher determines that the provision of such a report would assist in improving the academic achievement of the pupil.”
- In the event elementary teachers provide this form to parents, elementary principals must provide information contained within those distributed forms, in an aggregate format, to the school support team, if applicable.
- Districts **must list** “Contact Person & Phone Number” and appropriate resource websites under “School/District Resources and Contacts” on page 2 of the report.
- “Report to Parents” must not be used in a way that unreasonably interferes with the personal privacy of the parent or pupil, reprimands the parent, or affects the grade given to a pupil based upon the information contained in the report.

An electronic version (in English and soon in Spanish) of the “Report to Parents” form is available on the NDE website at <http://www.doe.nv.gov/parents/pip.html>. A guidance document is also being developed and, once completed, will be posted on the same web page.

If you have any questions, do not hesitate to contact Janie Lowe, Education Consultant, at jlowe@doe.nv.gov or at (775) 687-9145.

Enclosures

KWR:JL/jl

CC: G. Dopf
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