

Nevada Board of Education

RE: Dual Credit Approval Request

Nevada Connections Academy (NCA) has received approval from that State Public Charter School Association on a charter amendment to offer dual credit in partnership with the College of Southern Nevada. We have been offering dual credit through Truckee Meadows Community College for the past two years and are looking to expand our offerings to students by offering more virtual options with a partnership with the College of Southern Nevada (CSN). We are formally requesting dual credit approval from the Nevada State Board of Education for the proposed list of courses in collaboration with the College of Southern Nevada. Included is the list of courses that we propose offering as well as the MOU between NCA and CSN. Please let me know if you have any questions or concerns.

Kind regards,

Chris McBride, Ph.D.

Superintendent

Nevada Connections Academy

DUAL ENROLLMENT PROGRAM

**This Memorandum of Understanding (MOU) is made and entered into by and between  
THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION,  
on behalf of**

**THE COLLEGE OF SOUTHERN NEVADA**

**And**

**NEVADA CONNECTIONS ACADEMY**

The Nevada Connections Academy (NCA) and College of Southern Nevada (CSN) referred to individually as a “party” or collectively as the “parties.”

WHEREAS, NCA is a Nevada charter high school offering unique secondary educational opportunities to its students; and

WHEREAS, the Parties are willing to facilitate for selected NCA students a limited opportunity for enrollment in higher education courses at CSN; and

WHEREAS, the Nevada System of Higher Education (NSHE) Handbook, Title 4, Chapter 16, Section 2 provides for, in relevant part:

Dual and Early Enrollment for High School Students

1. High school students may enroll in an NSHE college or university, subject to the approval of appropriate institution officials.
2. The term “high school student(s)” includes students enrolled in a Nevada public or private high school, students enrolled in grades 9, 10, 11, and 12 in a charter school in Nevada, and students formally enrolled in a Nevada school district sponsored program designed to meet the requirements of an adult standard diploma.

NOW, THEREFORE, the Parties agree as follows:

**I. Term and Purpose**

CSN through its Office of Academic Affairs will oversee the administration, instruction and educational requirements for the Certificate of Achievement and Associate Degree programs offered to NCA students pursuant to this MOU. Any NCA student, who graduates with a Certificate of Achievement or an Associate degree, may participate in the formal ceremonies of CSN, as applicable.

The term of the MOU shall be July 1, 2022, through June 30, 2027. By June 1, 2027, the Parties may agree through a written confirmation executed by their respective authorized representatives to extend the Term for five (5) additional years through June 30, 2032. Notwithstanding the foregoing, either party may terminate this MOU without cause upon thirty (30) days written notice to the other party, and any NCA student will be able to complete the course(s) they are enrolled in pursuant to this MOU at the time of the written notice.

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### II. Admission and Enrollment at CSN Pursuant to this MOU

#### **Student Selection & Admissions**

The selection of the NCA high school students that will be able to enroll in CSN dual enrollment study courses pursuant to the terms of this MOU is exclusively reserved to NCA and must be approved by CSN. Both parties will coordinate to verify that selected students qualify for admission and enrollment pursuant to the terms of this MOU and applicable NSHE standards. Each first-time NCA high school student must complete the CSN on-line admission form. The completeness and accuracy of the admissions form is the responsibility of the student.

#### **New Student Orientation**

Each first-time NCA student must participate in a mandatory in-person, three (3) hour Student Orientation. The orientation must be complete before scheduling an appointment with a CSN academic advisor or registering for classes.

#### **Placement Evaluations**

Every NCA student must prepare for and complete the Math and English placement assessments. Information regarding these placement assessments can be found at [www.csn.edu/testingcenter](http://www.csn.edu/testingcenter)

#### **Academic Advisor/Success Coach/Counseling**

After completing the orientation and placement evaluations, each NCA student must meet with a CSN academic advisor or success coach. NCA students can receive counseling services to the same extent as regular CSN students.

#### **Locations**

CSN will only offer academic courses and other coursework at established CSN campuses and CSN learning sites.

#### **Class Schedule**

NCA students will be required to attend the selected classes on the dates, days, and times that these classes are scheduled as per the official CSN academic calendar. No classes will be scheduled for NCA students outside of the official CSN academic calendar.

#### **Limitation on Number of Credit Hours Each Semester**

NCA students enrolled pursuant to the terms of this MOU will be limited to a maximum of eighteen (18) credit hours each fall and spring semester at CSN. NCA students may take up to nine credits during the summer term at CSN.

#### **Selection of Courses**

While there is no restriction on the type of course that a NCA student may enroll in, each NCA student's course selection must be approved by NCA in consultation with the student, CSN's academic advisor/success coach and must be consistent with the results of any placement tests or prerequisites established by CSN. Any consultation will include discussion about the advisability for a particular student to enroll in an "on-line class" in contrast to a class taught at one of CSN's campuses or centers.

#### **Course Textbooks**

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Required texts will be selected by CSN in accordance with the CSN approved adopted textbook list. NCA or the NCA student (at the discretion of NCA) will be responsible for the purchase of required course textbooks and materials.

### **Credits to be Awarded**

Upon successfully completing a course in the dual enrollment program, the NCA student will receive the corresponding credit amount listed in the CSN course catalog at CSN and credit for a course at NCA.

### **Applicability and Transferability of College Credit**

CSN courses are part of the NSHE common course numbering system and transfer among all NSHE institutions. All credits earned at CSN by a NCA student must be applied toward a credentialed degree or certificate at CSN.

### **Academic Plans**

Pursuant to NRS 388.205, NCA will establish an academic plan for each NCA student enrolled in the dual enrollment program.

### **Student Identification Number**

NCA will assign a unique identification number to each student in the dual enrollment program. CSN will retain the unique identification number provided by NCA.

### **Student Records**

Both parties will each be responsible to initiate and maintain their respective student records for the courses that they award credit. CSN will comply with the Family Educational Rights and Privacy Act (the Buckley amendment) of 1974 (20 U.S.C. § 1232g; 34 CFR Part 99). A NCA student must sign a FERPA document before CSN will release any academic records to the NCA executive director or anyone other than the student.

### **Compliance with CSN's Policies**

NCA students enrolled in classes at CSN pursuant to this MOU are subject to all of CSN's policies.

### **Student Transportation**

CSN will have no role in the transportation of NCA students either to or from any CSN facility.

### **Continued Eligibility for Interscholastic Activities at NCA**

NCA students in the dual enrollment program will be eligible to compete in NCA sports teams and interscholastic activities provided that they maintain the required GPA and attendance standards set by NCA.

## **III. Fees**

NCA is responsible to pay for all fees applicable to NCA students enrolled at CSN. CSN will charge via CSN invoice within thirty (30) days of the start of the courses and NCA will remit payment of fees within thirty (30) days receipt of CSN's invoice, for each student enrolled in CSN courses pursuant to section II above. NCA may pursue grants and other funding opportunities to help support their students in the dual enrollment program.

The Board of Regents of NSHE govern all CSN fees and may change during the time this MOU is in effect. Any changes in fees noticed by CSN, shall be remitted on a prospective basis by NCA

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for newly enrolled students.

NCA must verify all fees with CSN Director of Student Accounts and Cashiering Services by December 31st of a current school year to go into effect for the following school year. Notwithstanding any other provision herein, CSN will not allow any further NCA student enrollment pursuant to this MOU if there is an outstanding CSN invoice that has not been paid. Refunds will be handled based upon the Board of Regents approved policy found in Chapter 7 of the Nevada System of Higher Education Procedures and Guidelines Manual. The following is a link to the manual: [https://nshe.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Procedures/PGMCH07FEE TUITION.pdf](https://nshe.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Procedures/PGMCH07FEE%20TUITION.pdf)

### **IV. Miscellaneous Provisions**

#### **Governing Law.**

This MOU will be governed by and interpreted according to the laws of the State of Nevada and the Nevada Board of Regents handbook.

#### **Severability and Waiver.**

The partial or complete invalidity of any one or more of the provisions of this MOU will not affect the validity or continuing force and effect of any other provision. The failure of a Party hereto to insist in any one or more instances upon the performance of any of the terms, covenants or conditions of this MOU or to exercise any right herein, will not be construed as a waiver or relinquishment of such term, covenant, condition or right with respect to further performance.

#### **Entire Agreement.**

This MOU is intended solely for the benefit of the Parties hereto, represents the entire, integrated agreement between the Parties, and supersedes all prior negotiations, representations, or agreements, written or oral. This MOU replaces the previous MOU between CSN and NCA dated August 15, 2018.

#### **Waiver or Modification Ineffective Unless in Writing.**

No waiver, alteration, or modification of any provision of this MOU will be binding unless in writing and signed by duly authorized representatives of the Parties to the MOU.

#### **Designated CSN Representatives.**

CSN representatives and NCA Administrators will collaborate on all articulation efforts and agreements for all NCA students.

#### **Written Notices.**

Unless notified to the contrary, all notices required by this MOU will be sent to the Parties at the addresses set below;

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**For College of Southern Nevada:**

Caprice Roberson  
Associate Vice President, Academic Affairs  
6375 W. Charleston Blvd. WC E310  
Las Vegas, NV 89146  
(702) 651-7357

**For Nevada Connections Academy:**

Dr. Chris McBride  
Superintendent  
555 Double Eagle Ct., Suite 2000  
Reno, NV 89521  
(877) 422-1488

**IN WITNESS THEREOF**, the parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives and by so doing represent and warrant that they have full authority to enter same, as the day and date first above written.

**Board of Regents of the Nevada System of Higher Education on behalf of the  
College of Southern Nevada**

**Recommended by:**

\_\_\_\_\_  
Caprice Roberson, Associate Vice President, Academic Affairs

Dated: \_\_\_\_\_

**Approved by:**

\_\_\_\_\_  
James R. McCoy, Vice President, Academic Affairs

Dated: \_\_\_\_\_

**Approved as to Legal Form and Sufficiency:**

\_\_\_\_\_  
James J. Martines, General Counsel

Dated: \_\_\_\_\_

**Nevada Connections Academy**

Approved by:

\_\_\_\_\_  
Dr. Chris McBride, Superintendent

Dated \_\_\_\_\_

<b>CSN COURSE #</b>	<b>CSN COURSE CREDITS</b>	<b>CSN COURSE TITLE</b>	<b>SUBJECT</b>	<b>NCA HIGH SCHOOL CREDIT</b>	<b>Weight (AP, H, N/A) AP= .050, H= .025, N/A= 0.0</b>
AM 145	4	American Sign Language I	World Language	1	H
AM 146	4	American Sign Language II	World Language	1	H
AM 147	4	American Sign Language III	World Language	1	H
ANTH 102	3	Introduction to Physical Anthropology	Science	1	H
ART 100	3	Visual Foundations	Humanities	1	H
ART 101	3	Drawing I	Humanities	1	H
ART 102	3	Drawing II	Humanities	1	H
ART 105	3	Color Theory	Humanities	1	H
CIT 173	3	Introduction to Linux	Elective	1	H
CIT 174	3	Linux System Administration	Elective	1	H
COM 101	3	Oral Communication	Elective	1	H
COM 102	3	Introduction to Interpersonal Communication	Elective	1	H
COT 101B	3	Computer Keyboarding I	Elective	1	H
COT 102	3	Computer Keyboarding II	Elective	1	H
COT 127B	3	Microsoft Office for Offices	Elective	1	H
COT 200	3	Word Processing I	Elective	1	H
COT 209B	3	Tablet Computer, Voice and Handwriting II	Elective	1	H
CRJ 104	3	Introduction to Administration of Justice	Elective	1	H
CRJ 106	3	Introduction to Corrections	Elective	1	H
CRJ 130	3	Survey of Criminal Law	Elective	1	H
CSCO 120	4	CCNA - Introduction to Networks	Elective	1	H
CSCO 121	4	CCNA Switching, Routing, and Wireless Essentials	Elective	1	H
CSCO 220	4	CCNA Enterprise Networking, Security, and Automation	Elective	1	H
CSCO 221	4	CCNA WAN Fundamentals	Elective	1	H
DAN 101	3	Dance Appreciation	Humanities	1	H
ECE 250	3	Introduction To Early Childhood Education	Elective	1	H
ECE 251	3	Curriculum In Early Childhood Education	Elective	1	H
ECE 252	3	Infant/Toddler Curriculum	Elective	1	H
ECE 260	3	Children's Literature	Elective	1	H
EDU 201	3	Introduction to Elementary Education	Elective	1	H
EDU 203	3	Introduction to Special Education	Elective	1	H
EDU 214	3	Preparing Teachers to Use Technology	Elective	1	H
EDU 220	3	Principles of Educational Psychology	Elective	1	H

ENG 101	3	Composition I	English	1	AP
ENG 102	3	Composition II	English	1	AP
ENV 101	3	Introduction to Environmental Science	Science	1	AP
FT 101	3	Principles of Emergency Services	Elective	1	H
FT 105	3	Fire Behavior and Combustion	Elective	1	H
FT 121	3	Fire Prevention	Elective	1	H
FT 125	3	Building Construction for Fire Protection	Elective	1	H
FT 131	3	Hazardous Materials Chemistry	Elective	1	H
FT 152	3	Legal Aspects of Emergency Services	Elective	1	H
FT 154	3	Principles of Fire and Emergency Services Safety and Survival	Elective	1	H
FT 224	3	Fire Protection Systems	Elective	1	H
FT 291	3	Fire and Emergency Services Administration	Elective	1	H
GEOG 103	3	Physical Geography	Science	1	H
GEOG 117	3	Meteorology/Climatology	Elective	1	H
GEOL 100	3	Earthquakes, Volcanoes and Natural Disasters	Science	1	H
MATH 116	3	Technical Mathematics	Elective	1	H
MATH 120	3	Fundamentals Of College Mathematics	Mathematics	1	H
MATH 122	3	Number Concepts for Elementary School Teachers	Elective	1	N/A
MATH 126	3	Precalculus I	Mathematics	1	H
MATH 127	3	Precalculus II	Mathematics	1	H
MATH 251	3	Discrete Mathematics I	Mathematics	1	AP
PHIL 101	3	Introduction To Philosophy	Elective	1	H
PHIL 102	3	Critical Thinking and Reasoning	Elective	1	H
PHO 101	3	Beginning Photography	Humanities	1	N/A
PSC 101	4	Introduction to American Politics	Government	1	H
PSC 200	3	Survey Of Political Theory	Elective	1	H
RE 101	3	Real Estate Principles	Elective	1	H
RE 103	3	Real Estate Law and Practice	Elective	1	H
SOC 101	3	Principles of Sociology	Humanities	1	H
SOC 102	3	Contemporary Social Issues	Humanities	1	H
STAT 152	3	Introduction to Statistics	Mathematics	1	AP
WMST 113	3	Gender, Race, and Class	Elective	1	H