

Nevada Superintendent of Public Instruction

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Governor.

APPROXIMATE ANNUAL SALARY:

Up to \$121,785 plus benefits *(Salary range reflects retirement (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced salary.)

BENEFITS:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

POSITION DESCRIPTION:

The Superintendent of Public Instruction is the educational leader for the system of K-12 public education in the State of Nevada. The Superintendent of Public Instruction shall:

- Execute, direct or supervise all administrative, technical and procedural activities for the Department of Education in accordance with policies prescribed by the State Board of Education.
- Employ personnel for the positions approved by the State Board and necessary for the efficient operation of the Department. Organize the Department in a manner which will assure efficient operation and service.
- Maintain liaison and coordinate activities with other State agencies performing educational functions.
- Enforce the observation of this title and all other statutes and regulations governing K-12 public education.
- Request a plan of corrective action from the board of trustees of a school district or the governing body of a charter school if the Superintendent of Public Instruction determines that the school district or charter school has not complied with a requirement of this title or any other statute or regulation governing K-12 public education. The plan of corrective action must provide a timeline approved by the Superintendent of Public Instruction for compliance with the statute or regulation.
- Perform such other duties as are prescribed by law.

The Superintendent of Public Instruction is responsible for ensuring that the duties and responsibilities of those commissions, councils and programs (Commission on Educational Excellence, the Advisory Council on Parental Involvement, the Commission on Educational Technology, the Council to Establish Academic Standards for Public Schools, the Commission on Professional Standards in Education, the regional training programs for the professional development of teachers and administrators and the Statewide Council for the Coordination of the Regional Training Programs) are carried out by the commissions, councils and programs successfully.

QUALIFYING FACTORS:

- Have attained the age of 21 years at the time of his or her appointment.
- Hold a master's degree in the field of education or school administration.
- Possess the knowledge and ability to carry out the duties required by Nevada Revised Statutes and regulations governing K-12 education.
- Must possess experience in the classroom.
- Must possess experience in working with English language learners.
- Must possess experience in working with large budgets, education funding formulas and Federal grants.
- Candidate must be strongly committed to education reform and a student-first philosophy.
- Have successfully met the challenges of leading a large organization dedicated to ambitious goals, high standards, and continuous improvement.
- Have demonstrated the ability to articulate a clear vision of quality education with documented evidence of consistent, positive results.
- Understands and appreciates Nevada's institutions, culture, and political and educational leadership.
- Have a proven record of implementing programs that address the achievement gap and underperforming schools while focusing on the needs of all students.
- Demonstrates an ability to inspire, motivate and build consensus among high impact decision makers such as legislative, business, community, parents and school leaders.
- Be well informed about standards-based education, technology-driven programs and successful education reform efforts in Nevada and throughout the nation.
- Inspires trust, possesses self-confidence, and models high standards of integrity.
- Possesses excellent communication skills and will effectively establish dialogue with all stakeholder groups.
- Be a "team player" who inspires others by example.
- Creates an atmosphere of trust and mutual respect, open channels of communication and shared decision-making.
- Demonstrates the ability to partner with state education associations through collaboration of policies, regulations, proposed legislation, and the implementation of new laws that affect public schools.

POSITION LOCATION:

Carson City or Las Vegas, Nevada

TRAVEL:

Travel will be required within Nevada, may also require travel to other states within the United States.

APPLICATIONS WILL BE ACCEPTED UNTIL 5:00 P.M. DECEMBER 30, 2011

SUBMIT RESUMES/DIRECT INQUIRIES TO:

Superintendent Search
Office of Governor Sandoval
555 East Washington, Suite 5100
Las Vegas, NV 89101
702-486-2700
tjanison@gov.nv.gov

2011-2012 Nevada Superintendent Search Timeline

October 7, 2011

Board meeting to discuss and approve characteristics/job description for the new superintendent, finalize and approve timeline and identify appropriate constituent groups for input.

October 2011

Position is posted on Nevada State web site and sent to education publications as a press release. Application submittal process begins.

November- 2011

Public input meeting will take place conducted by State Board of Education members.

December 5, 2011

Agenda Item at Board meeting to review public and stakeholder input.

December 31, 2011

Application submittal process closes. Candidate qualifications and background checks are conducted by Governor's office/Department of Personnel.

January 2012

Board meeting to create and approve interview schedule and development of interview questions.

February 2012

Governor's office/Department of Personnel submits names of six qualified candidates to State Board of Education. Press release will go out with the names of the potential candidates.

Board will conduct a two- day public meet and greet and interview, with the six potential candidates, three candidates on each day. Interviews will be held in Las Vegas with video conferencing to Carson City.

Board meeting: review of candidates and submittal of three names to the Governor.

March 2012

Governor announces selection of new State Superintendent.