



May 5, 2022
Jhone Ebert
Superintendent of Public Instruction
Nevada Department of Education
700 E. Fifth Street
Carson City, NV 89701
775.687.9115

RE: Leadership Academy of Nevada Dual Enrollment Courses

Dear Superintendent Ebert,

Pursuant to NRS 389.160, Leadership Academy of Nevada (LANV) would like to officially request your review and approval of the attached list of Leadership Academy of Nevada's dual credit options, which was approved by Leadership Academy of Nevada's Governing Board on April 21, 2022. We are requesting approval for additional courses at Truckee Meadows Community College.

The courses we would like approval for are requirements for an Associate's Degree at TMCC as well as high school graduation requirements. These new courses will allow our students more options as they work towards jumpstarting their college education and work towards an associate's degree. We thank you for your consideration.

Please contact me at 702-358-4177 or belinda.beck@lanv.org if you have any questions or need additional information.

Sincerely,

Belinda J Beck

Belinda J Beck
Go First Dual Enrollment Coordinator
Requested Additional Courses for Fall 2022

7495 West Azure Drive, Suite 209, Las Vegas, Nevada 89130
www.LANV.org | phone: (702) 350-1472 or (775) 453-4163 | fax: (702) 825-2684

Course ID	Course Title	Credits	Institution	Type of Credit	High school Credit
*Econ 101	National/Global economics and Financial Literacy	1	TMCC	Social Studies	1 (Econ requirement)
French 111	First Year French I	4	TMCC	Elective	1
French 112	First Year French II	4	TMCC	Elective	1
EDU 110	Society and Education	3	TMCC	Elective	1
Physics 100	Introductory Physics	3	TMCC	Science	1
Physics 151	General Physics I	3	TMCC	Science	1

* This is a one credit course created by TMCC for high school dual enrolled students to take along with PSC 101 to fulfill their high school requirement of economics.



DRAFT MINUTES OF THE REGULAR BOARD MEETING

April 21, 2022

Leadership Academy of Nevada
7495 West Azure Drive, Suite 120
Las Vegas, NV 89130

**The meeting was held on site, via the Internet, and via conference call.
A recording of the online meeting will be provided upon request.**

BOARD MEMBERS PRESENT:

<u>On Site:</u>	<u>Via the Internet</u>	<u>Via Conference Call</u>
None	Jori Martin, Chair David Sampson, Vice-Chair Karl Andersen, Treasurer Vivian Surwill, Secretary Bryan Mortensen, Member Michelle Youshock, Member Joonho Um, Member	

BOARD MEMBERS ABSENT:

None

OTHERS IN ATTENDANCE:

<u>On Site:</u>	<u>Via the Internet</u>	<u>Via Conference Call</u>
Bryon Richardson, Executive Director	Kim Green, Director of Student Success Melissa Forbes, Operations Manager Kasey Eyre, Director of Curriculum & Instruction Belinda Beck, Student Success Specialist Matt Lovell, Red Apple Financial	None

BOARD MEMBER TRAINING

Discussion (Michelle Youshock, Member)

- Member Youshock presented the book *Crucial Conversations*. Having conversations that can be hard can be so helpful when entering into them in the right way.
- She elaborated on certain chapters and steps as outlined below.
- Crucial Conversations teaches a 7-step process for managing these conversations:
 - Start with heart. Ask yourself what you really want and what's at stake.
 - Learn to look. ...
 - Make it safe. ...
 - Master your story. ...
 - State your path. ...
 - Explore others' paths. ...
 - Move to action.

Vice-Chair Sampson called the meeting to order at 6:55 pm with attendance reflected as above. The agenda was taken order.

OPENING

Call to Order; Roll Call; Review of Agenda (*Jori Martin, Chair*)

1. Approval of minutes from the March 17, 2022, Board Meeting (*Vivian Surwill, Secretary*)
(Information, Discussion, For Possible Action)
 - Vice Chair Sampson presented the minutes for a vote.

Motion: Chair Martin

Second: Member Youshock

Vote: Unanimous

2. Approval of minutes from the April 7, 2022 Finance Committee Meeting (*Karl Andersen, Committee Chair*) **(Information, Discussion, For Possible Action)**
 - Vice Chair Sampson presented the minutes for a vote.

Motion: Member Sampson

Second: Chair Andersen

Vote: Unanimous

3. Public Comment (*Public comment pursuant to this item should be limited to the agenda, unless otherwise stated by the Chair.*)
 - There was no public comment.

COMMITTEE UPDATES

4. Finance Committee Update (*Karl Andersen, Chair*) (**Information, Discussion, For Possible Action**)
 - Discussed the items presented at the meeting.
 - Presented a tentative budget in March and have an opportunity to change the budget until tonight's Board Meeting. Tonight will be the Final Approved Tentative Budget approval and vote.
 - Discussed if there is room in the budget that there be bonuses versus salaries increase. Nothing was finalized, just brainstorming ideas.

ADMIN UPDATES

5. Financial Update (*Red Apple Financial*) (**Information, Discussion, For Possible Action**)
 - March 2022 Budget
 - $\frac{3}{4}$ of the year in the books
 - Trending steady with a bottom of about .5% of the budget
 - No highlights were made from the detail budget
 - Discussed Cash on Hand with a steady increase
 - Enrollment number for end of March was 307
6. FY23 Tentative Budget Review (*Red Apple Financial*) (**Information, Discussion, For Possible Action**)
 - Presented the FY23 Final Tentative Approved Budget
 - Budgeted for 300 students, same as last year
 - Compared FY22 and FY23 budgets
 - Discussed each category in the budget and all were based on conservative numbers to start the year off with.
 - Last year of COVID-19 related funds
 - Increased salaries and benefits - there was a 3% increase for most. Some staff members were increased more than that based on performances
 - Going forward ED Richardson wanted to look at bonus versus salary
 - Curriculum and development will be lower from the previous year
 - Discussed how the process works when the Budget goes from Tentative to Approved.
 - Motion to approve Final Tentative Budget for FY 2023

Motion: Treasurer Andersen

Second: Chair Martin

Vote: Unanimous

7. Director's Update (*Bryon Richardson, Executive Director*) (**Information, Discussion, For Possible Action**)

- Community and Family Relations
 - Ongoing School Improvement Team (SIT) Meetings
 - 3/22/22 Family Night (ELA)
 - 4/8/22 LANV Aviators Night
 - Coming Up:
 - i. 4/30/22 LANV Friends & Family STEAM Day
 - ii. 5/6/22 Southern NV Senior Capstone Speeches
 - iii. 5/12/22 8th Grade Online Promotion Ceremony
 - iv. 5/13/22 Northern NV End-of-Year Party
 - v. 5/13/22 Northern NV Senior Capstone Speeches
 - vi. 5/20/22 Southern NV End-of-Year Party
 - vii. 5/20/22 Graduation
- Student Community
 - 3/18/22 Southern NV Student Activity (online, game night)
 - 3/18/22 Northern NV Student Activity (in person, park clean-up)
 - Week of 3/28/22 SBAC Testing (for Grades 6-9)
 - 4/1/22 Student Activity (online, egg drawing activity)
 - 4/2/22 Student Activity (HS Prom)
 - 4/8/22 Student Activity (online, Talent Show Tryouts)
 - LANV had 4 winners and 1 honorable mention in the National History Day competition
 - LANV had 2 honorable mentions in the Regional Science Fair competition
 - LANV had 3 students ranked in the top 20 of the Stock Market Game in our region
 - Coming Up:
 - i. 4/22/22 Student Activity (online, Talent Show)
 - ii. 4/25/22-4/26/22 Senior Trip (Disneyland)
 - iii. 5/2/22-5/6/22 Student Leadership Retreat (for Grades 9-11, Pine Valley, UT)
- Staff Development
 - 3/23/22-3/25/22 National Classical Education Symposium
 - All Staff PD
 - i. Colloquia/Socratic Seminar for *Things Fall Apart* by Chinua Achebe
 - Recap of what was learned at NCES
 - Mentor PD
 - Continued preparation for Distance Ed Course Renewal
 - Supervisors are in the process of completing evaluations of their direct reports
 - Coming Up:

- i. Additional Colloquia/Socratic Seminar for Things Fall Apart by Chinua Achebe
 - ii. 5/3/22 Teacher Appreciation Day
 - iii. 5/23/22-5/25/22 Annual Staff Retreat
- NDE/SPCSA Update & Legislative News
 - Distance Education Application - Approve to apply
 - Recruitment & Enrollment Plan
 - i. Discussed FRL, weighted lottery and wait list
 - Financial Policy and Procedure Manual (approval for next meeting)
- Presented the Spring 2022 Peer Observation Results via Chart/Table
- Goals
 - FY22 Professional Practice Goal:
 - Lead and complete the accreditation process (Completed)
 - Lead and complete the Tier 1 Multi-Tiered Systems of Support (MTSS) integration
 - Lead and complete the School Performance Plan with the help of the School Improvement Team
 - Progress Update:
 - i. MTSS - Monthly MTSS Team meetings to review student data
 - ii. Continue to score at a high level on our check-ins with the SPCSA
 - iii. School Performance Plan
 - iv. Purchase and implement a screening tool to identify students who may be struggling earlier (purchased and will be implemented in the fall)
 - v. Develop and implement a course analysis rubric (currently being implemented)
 - vi. Create and disseminate a parent/family survey to understand how to better serve LANV families/parents (will be developed and distributed with the Parent Surveys)
- Enrollment/Withdrawal Update
 - Enrolled Students - April 2022 MTD - 313
 - Average Monthly Enrollment for last year overall (2020-21) was 308 students.
 - We currently have 314 students enrolled for Apr 2022 (Month to Date).
 - We had 295 students enrolled at the end of Apr 2021, so enrollments are up 6% versus LYTD.
 - The April number is MTD, so we expect that number to change as we continue to process enrollments and withdrawals. (Enrollments and withdrawals slow down significantly at the end of the school year.)
 - Withdrawals YTD - 86
 - We had a total of 66 losses in August through April of last school year (2020-21).

- Total losses are trending higher versus LYTD (up 30%).
- However, total losses are lower (down 11%) when compared to 2 years ago (2019-20).
- We had more withdrawals at the beginning of this school year when compared to last school year.
- The majority of withdrawals (53%) are students transferring to public schools.
- Completed Applications for 2022-23 year are trending lower than last year.
- Presented the ACT scores compared to the previous 4 years.
- Graduation 2022
 - 25 total seniors
 - 1 Junior is graduating
 - 1 graduated in December
 - 1 is not graduating
 - 4 College and Career ready diploma graduates
 - 11 Advanced diploma graduates
 - 10 Standard diploma graduates
 - 16 total students graduating with honors (9 summa, 4 magna, 3 cum laude)
 - 15 students have taken dual enrollment courses

NEW BUSINESS

8. Dual Enrollment Courses Fall 2022 (*Belinda Beck, Student Success Specialist*)
(Information, Discussion, For Possible Action)
- Belinda presented the following dual enrollment classes:
 - a. *Econ 101 National/Global economics and Financial Literacy
 - b. French 111 First Year French I
 - c. French 112 First Year French II
 - d. EDU 110 Society and Education
 - e. Physics 100 Introductory Physics
 - f. Physics 151 General Physics I
 - Motion to approve Dual Enrollment Courses Fall 2022.

Motion: Chair Martin

Second: Member Um

Vote: Unanimous

CLOSING

9. Upcoming Calendar Events (*Jori Martin, Chair*) **(Information, Discussion, For Possible**

Action)

- Governance Committee Meeting: Thursday, May 5, 2022 @ 7pm PST
- Board Meeting: Thursday, May 19, 2022 @ 6:45pm PST
 - Training Discussion Leader: Joohno Um
- Graduation: Friday, May 20, 2022 @ 7pm PST
 - Windmill Library - Details to come
 - Senior Capstone events
 - Southern NV - LANV Offices
 - Northern NV - Hyatt by airport
 - Jori Martin to speak from the Board

10. Board Member Comment (*Jori Martin, Chair*) **(Information, Discussion)**

- There were no comments.

11. Public Comment (*Public comment pursuant to this item may be on any topic, principally those related to Leadership Academy of Nevada.*) **(Information, Discussion)**

- There was no public comment.

12. Adjournment **(Action)**

- Motion to adjourn the meeting.

Motion: Secretary Surwill

Second: Chair Martin

Vote: Unanimous

Meeting adjourned at 8:16 pm.

Minutes approved on: _____

Signed by: _____

Lacy Peterson
Executive Board Relations Assistant

MEMORANDUM OF UNDERSTANDING
BETWEEN LEADERSHIP ACADEMY OF NEVADA AND
BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION,
ON BEHALF OF TRUCKEE MEADOWS COMMUNITY COLLEGE,
FOR THE JUMP START PROGRAM

This Interlocal Agreement, herein referred to as "Agreement", made and entered into this July 1, 2020, by and between the Leadership Academy of Nevada, herein referred to as Leadership Academy, and the Board of Regents of the Nevada System of Higher Education, on behalf of Truckee Meadows Community College, herein referred to as TMCC, provides for the administration and operation of the TMCC Jump Start Program, located at 7000 Dandini Blvd., Reno, Nevada, owned and operated by TMCC.

This agreement is established for a three-year period, to expire on June 30, 2023.

This agreement will be reviewed and revisions made as necessary, any time before the expiration date, with mutual agreement of both entities. Any renewal on or before June 30, 2023 will be subject to further negotiation and agreement.

WITNESSETH:

WHEREAS, Leadership Academy and TMCC are mutually committed to promoting student success and improving the college readiness of students, and

WHEREAS, Leadership Academy and TMCC are mutually committed to raising the graduation rate of Leadership Academy through cooperative programs, and

WHEREAS, Leadership Academy and TMCC are mutually interested in students completing college work while still in high school,

NOW, THEREFORE, in consideration of the aforementioned premises and the mutual promises, covenants and undertaking set forth herein, the parties agree as follows:

TMCC and Leadership Academy desire to work in collaboration to offer lower division college courses to Leadership Academy students. This agreement describes the mutual understanding of TMCC and Leadership Academy.

SECTION I: Dual Credit

1. Legislative definition governing dual credit coursework for high school students, Nevada Revised Statute (NRS) 389.160:

Credit toward graduation from high school for courses taken at community college or university:

A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11, or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the

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course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses. (Added to NRS by 1989, 1089; A 1991, 1700; 1993, 103; 1999 3313; 2007, 1997.)

2. Jump Start Concept

Leadership Academy students may enroll in a course at Truckee Meadows Community College (TMCC) and receive both high school academic credit and college credit.

- a. Only approved courses may be used for Dual Credit (either academic or elective). Academic credit refers to those courses which have been approved by the Leadership Academy to meet graduation requirements. All other approved courses will count for elective credit.
- b. Dual Credit course may be applied for either elective or academic high school credit. During the traditional school day and/or regular public hours, Leadership Academy students may enroll in dual credit courses that qualify for college credit.

3. Leadership Academy of Nevada Concept

- a. Leadership Academy students may enroll in a course at Truckee Meadows Community College (TMCC) and receive both high school academic credit and college credit.
- b. Only approved courses may be used for Dual Credit (either academic or elective). Academic credit refers to those courses which have been approved by the Leadership Academy to meet graduation requirements. All other approved courses will count for elective credit.
- c. Dual Credit course may be applied for either elective or academic high school credit. Leadership Academy students may enroll in dual credit courses that qualify for college credit from a common menu of courses approved by Leadership Academy.

4. Approved Courses

- a. College/Community College courses may be taken for college credit only, for dual (high school/college) credit or for personal fulfillment/enjoyment.
- b. Any course offered through TMCC and approved by both Leadership Academy and the Nevada State Board of Education is available for dual credit. Community Service courses are not available for dual credit.

SECTION II: TMCC Jump Start Program

1. TMCC Course Offerings

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- a. TMCC shall develop and offer appropriate college courses in which Leadership Academy students, grades 9-12, who meet minimum enrollment requirements may enroll in college credit courses to meet high school elective or graduation requirements.
 - b. TMCC will provide one unofficial transcript for each student to participating Leadership Academy registrar within three weeks after grades are posted at the end of each TMCC academic term.
2. Jump Start Course Definitions
- a. Participation
 - i. Individual: Known as “J2,” refers to individual students taking non-cohort dual credit college courses offered through the published TMCC catalog. No special arrangement or consideration is given for time or access in these courses.
 - ii. Cohort: This refers to courses arranged for specific groups where high school students are given first priority for enrollment.
 - a) Cohort Group Class: A class reserved for a specific group of high school students, usually at a single high school or targeted to a specific defined group (such as Gifted and Talented students, CTE students, etc.). These courses may be offered at a TMCC site.
 - b) Cohort/Public – A class with a specific number of seats reserved for high school students (generally from a specific program, a specific targeted group, or any Leadership Academy student) that is also open for enrollment of any TMCC student.
 - b. Content
 - i. Definitions
 - a) Academic: Refers to courses that align with academic graduation requirements, to include fine arts and those courses accepted as academic electives.
 - b) Career: Refers to technical or skill-based courses that align to Nevada Department of Education high school career and technical education pathways.
3. Jump Start Student Enrollment
- a. Jump Start classes are regular college classes. Curriculum and expectations follow the same rigorous standards set by TMCC Academic Departments. Jump Start students are fully responsible for their academic success.
 - b. Jump Start participants will be responsible for completing the required Steps to Enroll for Jump Start students which include:
 - i. submitting a TMCC application for admission,
 - ii. a dual credit orientation and
 - iii. submitting appropriate permission to enroll paperwork.
 - c. Administrators or their designee will be responsible for approving all students enrolled in Jump Start courses to ensure the course is appropriate and the student is prepared to be successful.
 - d. Jump Start students will have full access to TMCC support services including Tutoring and Writing Center.

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- e. TMCC may provide student support for high school students enrolled in TMCC classes, which may include orientation, retention services and assistance with registration and enrollment in college classes.

4. Instruction

- a. Academic Jump Start classes are taught by TMCC college instructors, per course requirement.
- b. Students will be the only point of contact with professors regarding any questions they have. By enrolling in at TMCC, students and Leadership Academy understand:
 - i. Academic freedom is practiced at TMCC and allows faculty and students to pursue whatever inquiry they feel is important in the classroom without fear of censorship.
 - ii. Students may encounter adult language and images, different philosophical viewpoints and belief systems, as in any college environment.
 - iii. Parents are encouraged to help their students practice important communications skills to best support the student role as the main point of contact for all Jump Start inquiries.
- c. The grades earned through Jump Start will be a part of student's permanent college record. Students should review TMCC's dates and deadlines carefully and frequently.
 - i. Dropping a class:
 - a) To drop a class students must withdraw from the class by contacting the Jump Start Program in advance of the deadline.
 - b) If dropped after the deadline, the student will have a permanent transcript showing a grade of "W."
 - ii. Students who do not request to be dropped a course and fail to attend or submit work will receive the grade for the course they earn.

SECTION III: Fees and Payment

1. Course Fees and Payment

- a. Course Fees: TMCC shall charge the following fees in addition to course registration fees, as established annually by the college –
 - i. For new students: a one-time application fee
 - ii. For all students:
 - 1. A technology fee per credit hour
 - 2. A student association fee per credit hour
 - 3. A sports complex fee
 - 4. Any special fees associated with the course
- b. For on-line courses, the following additional fees will be charged to all students:
 - i. A distance education fee
 - ii. An on-line fee

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- c. Textbook costs shall be the responsibility of the student.
- d. For on-line courses, TMCC shall charge \$50 per course registration fee.
- e. For in-person courses taught on a TMCC campus by a TMCC instructor at any time during or outside of the school day shall receive a 25% discount on the per credit registration fee.
- f. Payment Schedule

Leadership Academy will communicate which students are enrolled at TMCC to the Jump Start Dual Credit Specialist or designee throughout the school's registration process. This communication will result in a service indicator being applied to each student's account, so that the student will not be dropped from their respective classes for non-payment.

TMCC will invoice Leadership Academy as a part of its normal billing cycle.

TMCC may not allow registration of subsequent courses if there is an outstanding balance due. Leadership Academy will be responsible for payment on any outstanding charges on student's accounts. Leadership Academy understands that failure to pay as agreed upon will result in immediate termination of third-party billing.

Marketing: The design content, and distribution of all marketing efforts (i.e., written materials, displays, broadcasts, media releases, announcements, etc.) associated with this partnership will be mutually developed and agreed upon by both parties prior to release/distribution. All promotional materials requiring the use of the TMCC logo shall be approved by the TMCC Marketing and Communications Office via email (marketing@tmcc.edu) prior to being posted or distributed. All promotional materials requiring the use of the TMCC logo shall be approved by the TMCC Marketing Office via email prior to being posted or distributed. TMCC will provide directory student information to Leadership Academy qualified personnel for targeted marketing only for the purposes and intentions set forth in this Agreement.

SECTION IV: Hold Harmless

To the extent authorized by law, Leadership Academy agrees to indemnify and hold harmless TMCC, its officers, agents, servants or employees, from any damages, costs, or expenses by reason of liability as a result of any negligent act or omission by Leadership Academy, or sub-users of Leadership Academy, in the operation, supervision, control, or sponsorship of any activity or program upon the TMCC premises.

SECTION V: Insurance

The Board of Trustees shall, at its option, procure and maintain general liability insurance or self- insurance in compliance with NRS Chapter 41.

The Board of Regents shall, at its option, procure and maintain general liability insurance or self-insurance in compliance with NRS Chapter 41.

Responsibility of the College, Community College or University:

1. TMCC will comply with FERPA regulations.

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2. Tuition will be refunded pursuant to the refund policies of TMCC if the student elects to drop a course or if the student is administratively dropped.

Leadership Academy will maintain \$2 million in general business liability insurance.

SECTION VI: Amendment


This interlocal agreement may be amended upon mutual consent of Leadership Academy of Nevada and the Board of Regents of the Nevada System of Higher Education, on behalf of the Truckee Meadows Community College, so long as it is consistent with the law of the State of Nevada.

SECTION VII: Agreement Term

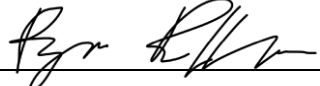
This agreement shall commence on July 1, 2020 and end on June 2023.

Leadership Academy of Nevada and TMCC agree and declare that it is their intention that all of the foregoing constitutes the complete and final expression of their agreement.

THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION, on behalf of Truckee Meadows Community College:


_____ Date May 6, 2020
Dr. Karin Hilgersom, President

Leadership Academy of Nevada


_____ Date May 18, 2020